



## **Constitution**

### **1 Name**

- 1.1 The Club shall be known as Fox Archers.

### **2 Address**

- 2.1 The postal address of the Club shall be the address of the current secretary or of the chairperson if the post of secretary is vacant.

### **3. Objectives**

- 3.1 To promote and encourage the sport of archery for all in a friendly and supportive environment.
- 3.2 Encouragement of members to compete at the highest level of competition of which they are capable.

### **4. Management**

- 4.1 The management of the Club shall be vested in the committee.
- 4.2 The funds and property of the Club shall be vested in the Chairperson, Secretary and Treasurer during their term of office. The committee shall be elected at Annual General Meetings for a period of 1 year and shall consist of the following officers: Chairperson, Secretary, Treasurer, Records Officer, Tournament Officer, Equipment Officer, Newsletter Editor, Club Captain, Child Protection Officer and up to three Ordinary members. The roles of the elected committee members will take effect at the end of the AGM.
- 4.3 Retiring officers shall be eligible for re-election.
- 4.4 The committee may co-opt additional officers as required, e.g. Publicity Officer, Club Coach, Funding Officer, etc. as well as assistants to the officers in 4.2 above, who will remain in office until the next AGM.
- 4.5 The committee may also elect a President who will serve for a period of 5 years.
- 4.6 The club will follow the 'Child Protection Policy' and 'Equity Policy' produced by GNAS.

### **5 Membership**

- 5.1 The Club and its members shall be affiliated to GNAS (National), SCAS (Regional) and KAA (County), and that the Club shall abide by the Constitution and Rules of GNAS.
- 5.2 The total membership of the Club shall not exceed 100 excluding any associate or honorary members.
- 5.3 A junior shall be deemed to be below the age of 18 years
- 5.4 Novices/trainees wishing to partake in the act of shooting arrows on the Club's ground may do so only when such persons have paid a training fee for a suitable training course and can show receipt thereof.

- 5.5 Every novice/trainee (candidate) will be given the opportunity to apply to join the Club and will be asked to fill in an application form before commencing the first lesson.
- 5.6 Admission to the Club shall be by election by the committee only who are empowered to refuse any application. A membership candidate may apply for a reason(s), in writing, regarding why their application has been refused.
- 5.7 Successful candidates, on paying the necessary Club and affiliation fees, shall be deemed to be a probationary member of the club for a period of 3 months until the committee accept them as a full member of the Club and be bound by the Constitution and Bye-Laws of the Club and by GNAS Rules of Shooting.
- 5.8 The Club shall provide for the following categories of membership:
  - 5.8.1 Senior Member - any person of 18 years or older who has been accepted as a full member of the Club and has paid the prescribed Club, County, Regional and National membership fees.
  - 5.8.2 Junior member - any person of less than 18 years who has been accepted as a full member of the Club and has paid the prescribed Club, County, Regional and National membership fees.
  - 5.8.3 Senior Associate Member - any person of 18 years or older who has been accepted as an associate member of the Club and has paid to the Club the prescribed Club fee, but has paid County, Regional and National membership fees to another Club.
  - 5.8.4 Junior Associate Member - any person of less than 18 years who has been accepted as an associate member of the Club and has paid to the Club the prescribed Club fee, but has paid County, Regional and National membership fees to another Club
  - 5.8.5 Honorary Member - any person upon whom the Club has conferred this title in recognition of services to the Club or to archery in general. Honorary Members to be elected at AGMs by a majority vote of members present.
- 5.9 An associate member shall not be entitled to vote at any AGM or SGM, be elected to the committee, or take any award at any Club championship.
- 5.10 The total number of associate and honorary members belonging to the Club shall not exceed a maximum of 20 at any one time.

## **6 Finance**

- 6.1 A bank account shall be maintained in the name of the Club, which may be drawn against two signatures of the officers of the committee,
- 6.2 Proper and sufficient books of account shall be kept by the treasurer, who shall close them for assessment annually at the end of September.
- 6.3 An assessor shall be appointed annually at the AGM, to examine the books, and to verify and report on their accuracy.

## **7 General Meetings**

- 7.1 An Annual General Meeting shall be held, normally in October, to accept the assessed accounts, to consider the reports of other officers, elect officers, and conduct other admissible business. The date and place of the AGM to be decided by the Committee. Incumbent committee members will remain in office until the end of the meeting.
- 7.2 A Special General Meeting may be called by the Committee or by a request to the Secretary from at least 7 full members.
- 7.3 All members will receive at least 21 days notice of the date and place of the AGM or an SGM. Matters for inclusion on the Agenda and nominations for vacancies must be notified to the Secretary at least 7 days before the meeting.

- 7.4 Every meeting of the Club be it AGM, SGM or committee shall be presided over by the Club chairperson, President or in their absence a member elected by the members present.
- 7.5 Every full member present at an AGM or SGM shall be entitled to vote on notified motions or for as many candidates for the committee as there are vacancies to be filled. In the case where there are an equal number of votes the chairperson of the meeting shall have a further casting vote.
- 7.6 Seven full members shall form a quorum at any AGM or SGM.

**8 Subscriptions**

- 8.1 All members shall pay to the Club an annual subscription at a rate to be recommended by the committee and agreed by the members at the AGM.
- 8.2 Each member will also be required to pay affiliation fees to GNAS, Southern Counties Archery society (SCAS) and Kent Archery Association (KAA), at annual rates as requested by these organisations.

**9 Expulsion**

- 9.1 Any member acting in an unsafe manner will be referred to the committee and may have their membership terminated with immediate effect.
- 9.2 Any member persisting in unethical or unfriendly behaviour or acting in a manner detrimental to other members' enjoyment of the sport will be referred to the committee and may have their membership revoked with immediate effect or at the end of the club year.

**10 Dissolution**

- 10.1 The Club shall not be dissolved as long as seven full members are willing to continue it.
- 10.2 In the event of the dissolution of the Club, any remaining assets shall be disposed of to some other organisation having similar aims to the Club as decided by the final general meeting.

**11 Amendments**

- 11.1 This constitution may only be amended by a two-thirds vote at an AGM or SGM general meeting of the Club to which all members of the club have been given due notice.

Signed .....  
Chairman

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Secretary

Date .....

Date .....